American Red Cross
Northwest Ohio Chapter – Sandusky County
1245 Napoleon Street
Fremont, Ohio  43420
Phone:  419-332-5574 or 419-329-2900
E-mail: britney.mcsweeney@redcross.org
Contact: Britney McSweeney

Agency Description: The American Red Cross of Northwest Ohio Chapter – Sandusky County is an agency that conducts disaster preparedness sessions, disaster response, blood drives and warehouse, home fire campaigns and health and safety classes.

Volunteer Opportunities
Age Minimum: Varies based on the position.

- Receptionist/Office Assistant – Clerical duties including answering phones, greeting clients, and assisting volunteers.
- Disaster Caseworker – Assist during emergencies, both locally and regionally.

Time Commitment: Varies.

Training: Training is provided and varies with each position.

Special Note: All volunteers must go through the Volunteer Connection process which includes a background check as well as a signed conduct agreement. Volunteers under the age of 13 must complete a parental consent form and be accompanied by an adult for supervision purposes.

The Bellevue Hospital Volunteer Services Program
1400 West Main Street
PO Box 8004
Bellevue, Ohio  44811
Phone:  419-483-4040, extension 4408
Contact: Nancy Nickoli, Volunteer Coordinator

Agency Description: The Bellevue Hospital Volunteer Services Program provides volunteers to help the Hospital better serve the community.

Volunteer Opportunities
Age Minimum: 14

- Lobby Desk Assistant – Deliver flowers and newspapers and escort patients to departments.
- Gift Shop – Assist with sales.
- Greeter – Greet the public and transport patients.
- Clerical – File and sort, data entry, and help with mailings.
- Surgical Waiting Room – Answer phone to relay messages to waiting family members.
- Gardening – Indoor and outdoor seasonal opportunities to share work, supplies, & knowledge.

Time Commitment: Volunteers normally assist two-four shifts per month for 4 hours each.

Training: A two-hour orientation is followed by shadowing with a co-worker.

Special Note: Uniform will be provided; must pass criminal background check.
YMCA of Sandusky County

1000 North Street
Fremont, Ohio 43420
Phone: 419-332-9622

Contact: Denise Reiter, CEO

Agency Description: The YMCA strives to be the recognized leader in professionally supervised recreation, wellness and fitness for families, individuals, and businesses in our community turning away no one for inability to pay.

Volunteer Opportunities
Age Minimum: 14

- Babysitter – Care for members’ children
- Event Volunteer – Assist with events such as Annual Campaign, Gala, Youth Sports, Health Kids Day, BBQs, New Year’s Eve, Halloween Event, Craft Show, etc.

Time Commitment: Varies

Training: Provided

Special Note:

Birchard Public Library of Sandusky County

423 Croghan Street
Fremont, Ohio 43420
Phone: 419-334-7101
Website: www.birchard.lib.oh.us

Contact: Pam Hoesman

Agency Description: Birchard Public Library provides books, along with other materials and information, to the public.

Volunteer Opportunities
Age Minimum: 14 and older

- Shelf Reader – Place books and materials on shelves, keeping items in order and looking neat.

Time Commitment: Volunteer for a minimum of one hour at a time each week.

Training: Training is provided.

Special Note: You must be able to alphabetize and to learn the Dewey Decimal System.
Camp Fire Sandusky County

2100 Baker Road
Fremont, Ohio 43420
Phone: 419-332-8641
Contact: Megan Wonderly, Interim Executive Director

Agency Description: Camp Fire strives to build caring, confident youth and future leaders. Our programs are not only fun, but they also build specific skills and characteristics like self-direction, confidence, and school preparedness.

Volunteer Opportunities

Age Minimum: See opportunity.

- Youth Volunteer – Assist with hands-on arts and crafts, including set-up and clean-up of activities. Be a camp counselor in the summer. Age: Seventh - Twelfth (7 - 12) grades.

- Grounds or Office Volunteer – Ground work includes weeding, raking, clean-up of trails, and/or painting. Office work includes copying, organizing, data entry, and/or web page updates. Age: 16 and older.

- Specialist – Share your talents and interests in fishing, crafts, nature, woodworking, animals, health, safety, sewing, or art. Age: Adult.

Time Commitment: The commitment depends upon the task, but ranges between three hours to four days.

Training: No particular skills are needed for most volunteer positions; there is training provided for camp counselors.

WSOS Senior Programs, WSOS Community Action Commission

109 South Front Street
PO Box 590
Fremont, Ohio 43420
Phone: 419-334-8911
Contact: JoEllen Price

Agency Description: The WSOS Senior Programs address the needs of Senior Citizens in Sandusky County. It helps create opportunities that will help our community and all of its members, allowing individuals to acquire the skills and knowledge needed to become self-sufficient and to more fully participate in their community.

Volunteer Opportunities

Age Minimum: No age requirement

- Volunteer Receptionist – Answer incoming calls and greet participants at the Senior Centers.

- Kitchen and Dining Helper – Set and clear tables at the Fremont site; wash dishes.

Time Commitment: Volunteer Receptionist is needed Monday - Friday, from 9:30 am - 2:00 pm. Dining Helper is needed Monday - Friday, from 10:30 am - 12:30 pm.

Training: Provided

Special Note: You need to like to work with people.
**WSOS DBA TRIPS**

Transportation

2317 Countryside Drive  
PO Box 590  
Fremont, Ohio  43420  
Phone:  419-332-8091  
E-mail:  chorn@wsos.org  

Contact:  Cindy Horn

Agency Description:  TRIPS is the Sandusky County Rural Transportation System.  It provides curb-to-curb service to the public for a low cost.

**Volunteer Opportunities**

Age Minimum:  **16**

- **Passenger Care Attendant (PCA)** –  
  Provide door-through-door service for homebound and disabled riders, which allows these riders low-cost options for medical visits, shopping, and other appointments.

**Time Commitment:**  Volunteer at your convenience.  Available times are 9:00 am - 5:00 pm, Monday - Friday.

**Training:**  Both a complete training and an orientation are provided.

**Special Note:**  A full background check is required.

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**CASA of Seneca, Sandusky and Wyandot Counties**

500 West State Street, Suite D  
Fremont, Ohio  43420  
Phone:  419-355-1442  
E-mail:  sanduskycounty@casaofssw.org  

Contact:  Leslie Adams

Agency Description:  CASA represents (in court) children that are victims of abuse, neglect, and/or dependency.

**Volunteer Opportunities**

Age Minimum:  **21**

- **CASA Volunteer** – Abused and neglected children need dedicated adults, who are concerned about their welfare, to act as a credible voice in court.

**Time Commitment:**  A volunteer is asked to commit between ten and fifteen (10 - 15) hours a month.

**Training:**  Thirty (30) hours of training are provided, along with court and Children’s Service’s training.

**Special Note:**  You must have the ability to obtain facts for the court and to recommend what is in the child’s best interest.
“CORPORATE ANOINTING” Ministries

604 West State Street
Fremont, Ohio 43420
Phone: 419-333-0773

Contact: Jeannie Weber C.C.M., BCPPC

Agency Description: Meeting the needs of others by providing services including: Ohio Benefit Bank, Citizen Circle Re-Entry, 12-Step Support Group, Mentors, Training Center, Peer to Peer Support, and Sober Living Center.

Volunteer Opportunities
Age Minimum: No requirement

- Housekeeper – Provide basic services including mopping, sweeping, and dusting.
- Office Assistant – Do clerical work including filing, copying, and more.

Time Commitment:

Training: Training is provided.

Special Note: Community Service hours are given; friendly environment and limited time commitment; call for more information.

WSOS Community Action Commission, Inc.
Child Development

109 South Front Street
PO Box 590
Fremont, Ohio 43420
Phone: 419-334-8911

Contact: Jill Butzin

Agency Description: WSOS Community Action Commission creates partnerships and opportunities to help individuals, families, and communities thrive.

Volunteer Opportunities
Age Minimum: 18

- Agency Volunteer – WSOS has various volunteer opportunities in the following programs:
  - Early Childhood
  - After School

Time Commitment: Call for times, requirements, and skills needed for each program.

Training:

Special Note:
Volunteers of America
Crossroads

1843 Superior Street
Sandusky, Ohio  44870
Phone:  419-626-6505
Contact:  Sondra Anderson, Director

Agency Description:  Crossroads is a seventy-three (73) bed emergency homeless shelter and transitional living housing program. It accepts Sandusky County and surrounding communities’ residents. Grant and per diem is available for homeless veterans.

Volunteer Opportunities
Age Minimum:  18

- **Clerical** – Includes general office duties and the answering of phones.
- **Maintenance** – Light maintenance, landscaping, and painting.
- **Kitchen Assistant** – Help with meals for the residents.
- **Birthday Party Planner** – Help with monthly birthday parties for the homeless children residing at the shelter.

Time Commitment:  *Call for times and length of commitment.*

Training:  Training can be provided, if needed.

Special Note:  You must be able to maintain confidentiality.

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Eden Springs Nursing and Rehabilitation

401 North Broadway Street
Green Springs, Ohio  44836
Phone:  419-639-2626, extension 6024
Website:  [www.edenspringsnh.com](http://www.edenspringsnh.com)
Contact:  Pam Davis, Activities Director

Agency Description:  Elmwood Healthcare Center at The Springs offers inpatient and outpatient therapy for medically complex and subacute medical patients, along with being a nursing home facility.

Volunteer Opportunities:
Age Minimum:  15

- **Activity Department** – Assist residents on special events (like bingo, shopping, crafts, and manicures) or share your talents.
- **Pastoral Care** – Assist residents to and from religious services.
- **Gift Shop** – Help staff the White Swan Gift Shop.

Time Commitment:  *Volunteers are needed for regularly scheduled events on a weekly or monthly basis. We also welcome all opportunities for volunteers to donate any amount of time.*

Training:  Training will be provided.
Elmwood Assisted Living and Skilled Nursing of Fremont

1545 Fangboner Road
Fremont, Ohio 43420
Phone: 419-332-6533, extension 1413
Contact: Leeann Satkus, Activity Director

Agency Description: Elmwood Assisted Living and Skilled Nursing provides residential, skilled, and rehabilitation services for individuals either long-term placement or short-term placement.

Volunteer Opportunities

Age Minimum: **16**

- Activities Volunteer – Bring your talents and share them with our residents. Music, crafts, historical programs, games, reading, and 1:1 visitation. Assist with outings, parties, and special events. If you enjoy working with older adults and have a few hours a week or month, this is a great opportunity to make a difference in the lives of others.

Time Commitment: *Whatever you’d like to share each month.*

Training: Training will be provided.

Special Note: Must completed a volunteer application; a Tuberculosis test (we provide); and a background check.

The Village House

350 Rawson Avenue
Fremont, Ohio 43420
Phone: 419-334-4582
Contact: Sue Fuller 419-334-4582

Agency Description: Village House is an organization that provides court ordered and other referred supervised visitation for a child (children) and their non-custodial parent in a safe, neutral and friendly environment.

Volunteer Opportunities

Age Minimum: **18** (except involvement in the after-hours cleaning rotation)

- Clerical – Preparing orientation packets, document shredding, and filing.

- Fundraising – Assist in the numerous activities affiliated with a fundraising project.

- Cleaning: Participate in the (1-2 hour) weekly cleaning rotation, sanitize toys and games.

- Meet & Greet: Answer the door and escort children to/from their assigned visitation room.

- Craft coordinator: Supervise the craft/game area and assist with the crafts activities as needed

Time Commitment: *We work around the availability of the volunteer.*
Valley View Healthcare Center

1247 North River Road
Fremont, Ohio  43420
Phone:  419-332-0357
Contact:  Heather McDonald

Agency Description: Valley View Healthcare Center is a local, long-term care facility.

Volunteer Opportunities

Age Minimum: Any age

- Activity Volunteer – Serving others is our primary function. Use your interests, hobbies, and passions to enhance the lives of seniors!

Time Commitment: You chose the time, day, and frequency of your visit.

Training.

Special Note: We are compassionately committed to excellence in customer service.

First Step Healthy Family Resource Center

PO Box 1103
Fostoria, Ohio  44830
Phone:  419-435-7300
E-mail:  tmercer@firststepweb.org
Contact:  Terri Mercer

Agency Description: First Step is a resource center that provides a full range of services designed to help individuals and families who are involved with abusive or unhealthy relationships.

Volunteer Opportunities

Age Minimum: 18
Minors must be accompanied by an adult.

- Blues Festival – Held on the third Saturday in September. Volunteers are needed to help disburse posters and/or work 3-hour shifts at the Festival.

- Personal Growth and Enrichment Activity Presenters – Present for one-hour on personal growth and enrichment topics and/or activities such as art, motivational speaking, stress reduction, daily living skills, music, etc. on Monday - Thursday, 11:00 am - 3:00 pm.

Time Commitment: One – four hours.

Training: Training is provided for Weekend Shelter and Hotline Monitor Volunteers.

Special Note: Call for more details.
**The Humane Society of Sandusky County**

1315 N. River Road  
Fremont, Ohio  43420  
Phone:  419-334-4517  
E-mail:  humansocietyofsanduskycounty@yahoo.com

**Contacts:**  Scarlett Sterling, Manager & Teresa Wright, Adoption Coordinator

**Agency Description:** The Humane Society operates an animal shelter, provides a low cost spay/neuter program, and has a humane agent.

**Volunteer Opportunities**

**Age Minimum:**  **16**  
Under 16 must be supervised by an adult.

- Kennel Worker Volunteer
- Animal Socialization – Work with the cat population, including brushing and playing with the cats.
- Dog Walker

**Time Commitment:**  *Once a week for at least an hour. Shelter hours are 1:00 - 5:00 pm, Monday through Friday; and 1:00 - 4:00 pm, Saturdays.*

**Training:**  None is needed.

**Special Note:**  No special skills are needed.

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**Sandusky County Share and Care Center**

129 Bidwell Ave.  
P.O. Box 392  
Fremont, Ohio  43420  
Phone:  419-334-2832  
Email:  LKirsch5@hotmail.com  
Facebook:  Sandusky County Share & Care

**Contact:**  Lynette Kirsch

**Agency Description:** Sandusky County Share and Care Center is a clothing thrift shop which is open to the public and provides/accepts donated clothing and household items. Other assistance is available with demonstrated need.

**Volunteer Opportunities:**

**Age Minimum:**  **14 yrs old**

- Clothing Sorter – Hang up clothing after evaluating.
- Houseware Help – Clean & sort a variety of items including dishes, toys, etc.
- Special Projects – Dress dolls, straighten shelves, and organize departments.

**Time Commitment:**  Flexible. Evenings, day, weekends even if for only an hour are appreciated.

**Training:**  Training will be provided
Sandusky County Park District

1970 Countryside Place
Fremont, Ohio 43420
Phone: 419-334-4495
E-mail: volunteer@sanduskycountyparks.com
Website: www.LoveMyParks.com

Contact: Alyson Rumer

Agency Description: The Sandusky County Park District preserves natural areas for public appreciation, education, and recreational use. The District manages 2,328 acres in 13 facilities: Blue Heron Reserve, Countryside Park, Creek Bend Farm, Wilson Nature Center, Decoy Marsh, Green Creek Township, Muddy Creek Reserve, Mull Covered Bridge, North Coast Inland Trail, Ringneck Ridge Wildlife Area, Shelley Wetland, Tea Kaufman Homestead, White Star Park, and Wolf Creek Park.

Volunteer Opportunities

Age Minimum: Varies With Job

- **Nature Center** – Volunteer as a front desk greeter, program assistant, or help with special events.
- **Research** – Assist with fish traps, bird banding, butterfly tagging, or monitor bluebird boxes.
- **Programming** – Miscellaneous tasks such as taking pictures, walking in parades, or preparing program supplies (cutting, copying, etc.).
- **Landscape and Gardening** – Assist with plantings around parks signs, pulling weeds, etc.

Time Commitment: Varies

Training: Specific skills are not required; interest in nature and outdoors is helpful.

Leadership Sandusky County

2511 Countryside Dr. Suite C
Fremont, Ohio 43420
Phone: 419-603-8654
E-mail: director@leadershipsanduskycounty.org

Contact: Candace Seaman

Agency Description: Leadership Sandusky County provides learning experiences that encourage successful community leadership through our adult and youth classes.

Volunteer Opportunities

Age Minimum: **No requirement**

- **Board of Trustees** – Help oversee the Leadership Sandusky County Adult and Youth Programs.

Time Commitment:

Training: Training is provided.
**Liberty Center of Sandusky County**

1421 East State Street  
Fremont, Ohio  43420  
Phone: 419-332-8777  
**Contact: Margaret Weisz**

**Agency Description:** The Liberty Center of Sandusky County is a homeless shelter providing temporary shelter, case management, nutritious meals, and supportive services to men, women, and children.

**Volunteer Opportunities**

**Age Minimum:** 21

- **Shelter Volunteer** – Answer the phone, record donated items, visit with residents, oversee daily functions and make notes in log book, and/or read a story to a child.

- **Fundraising Volunteer** – Assist with fundraisers, mainly during the spring and summer.

**Time Commitment:** You will be asked to volunteer three - four (3 - 4) hours a month.

**Training:** 1½ hours of training are provided.

**Special Note:** A police background check will be needed in order to be a shelter volunteer.

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**Sandusky County Historical Society**

514 Birchard Avenue  
Fremont, Ohio  43420  
Phone: 419-332-0303 (Museum)  
**Contacts: Roy Wilhelm, 419-332-1495  Fred Recktenwald, 419-332-7558**

**Agency Description:** The Historical Society pursues history of Sandusky County, the surrounding area, and the state of Ohio. It disseminates this information and fosters heritage appreciation to educate our society members and the public.

**Volunteer Opportunities**

**Age Minimum:** Mature students to senior adults

- **Museum Volunteer** – Assist during visiting hours.

- **Special Project Volunteer** – Help as needed on other projects such as inventory, research, maintenance, lawn and garden, cleaning, etc.

**Time Commitment:**

**Training:** Will work with an experienced volunteer during visiting hours (1:00 – 4:00 pm, Wednesday and Sunday).

**Special Note:** Should have a sincere interest in learning and our local history.
**Sandusky County Habitat for Humanity**

120 South Park Avenue  
Fremont, Ohio  43420  
Phone: 419-355-1257  
E-mail: sanduskycofh@glis.cc  

**Contact:** Donna Thatcher, Executive Director

**Agency Description:** Sandusky County Habitat for Humanity brings people from all walks of life together in partnership to build decent, affordable housing and to make affordable shelter a matter of conscience.

**Volunteer Opportunities**

**Age Minimum:** 18 years old  
**Under 18, with restrictions**

- **Home Building Volunteer** – Assist with the actual building of homes.
- **Board or Committee Member** – Provide guidance for the organization.
- **Fundraiser** – Assist with the planning and actual fundraising events.

**Time Commitment:**

**Training:** Specific skills are not required, as long as one is willing to work and take directions. However, special skills are always welcome.

**Special Note:** The Board meets at 5:30 pm, the fourth Thursday monthly, at the First Presbyterian Church. Committees meet as needed.

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**Pontifex**

416 West State Street  
Fremont, Ohio  43420  
Phone: 419-333-9667  

**Contact:** Jan Nowak

**Agency Description:** Pontifex is a not-for-profit organization which helps serve our community. Services include: soup kitchen, food pantry, free school uniforms, support groups, one-on-one mentoring, budget counseling, and more.

**Volunteer Opportunities**

**Age Minimum:** No requirements

- **Soup Kitchen Volunteer** – Help cook, serve and/or clean up after community meals.
- **Food Give-Away Volunteer** – Unload truck, pack boxes and/or clean up after a Food Give-Away.
- **Little Giant Locker Volunteer** – Wash donated uniforms if needed, organize clothing and/or assist families.
- **Showers of Blessing Public Shower Assistant** – Clean shower area and/or log customer hours.

**Time Commitment:**

**Training:** Will train each person so they are comfortable with what they will do.
Project READ Adult Literacy Services

1306 Cedar Street  
Fremont, Ohio  43420  
Phone:  419-455-1072  
E-mail:  nwohioprojectread@gmail.com  
Contact:  Coordinator

Agency Description: Project Read provides literacy services to any adults, age 18 and older, who read at a fifth grade level or lower.

Volunteer Opportunities

Age Minimum:  18, with a minimum of a high school diploma or GED.

- Tutor – Teach reading and writing to non-reading adults.

Time Commitment: Once trained, the volunteer is asked to make a one-year commitment. A volunteer is expected to meet one - two (1-2) hours weekly during that year with an adult needing assistance in reading.

Training: An initial two-hour (2) training is provided.

Special Note: Everything is provided completely free to students and tutors.

Sandusky County Food Pantry

129 Bidwell Avenue  
PO Box 445  
Fremont, Ohio  43420  
Phone:  419-332-8158  
Contact:  Marty Wilhelm, Volunteer Manager-419-332-1495

Agency Description: The Sandusky County Food Pantry provides food to the needy of our county on a referral basis. People are allowed to receive help one time per thirty (30) days.

Volunteer Opportunities

Age Minimum:  18

- Pantry Volunteer – Screen referrals, gather food items, and/or pack up food items.

Time Commitment: One weekday per month from 12:00 noon - 2:30 pm.

Training: Training is provided.

Special Note: Please consider that you will be asked to volunteer the same day each month (i.e. every first Monday of the month).
Sandusky County Board Of Developmental Disabilities

1001 Castalia Street
Fremont, Ohio 43420
Phone: 419-332-9296, extension 188
Contact: Michelle Snyder

Agency Description: The Sandusky County Board of Developmental Disabilities serves all eligible individuals who are developmentally disabled and are residing in Sandusky County. Facilities include School of Hope, MACC, and Clyde Life Enrichment Center.

Volunteer Opportunities

Age Minimum: 16 years old

- Special Hobby, Interest, or Skill Volunteer – Are you a good artist? Do you play an instrument? Do you enjoy reading? If you have any others unique talents or hobbies or just want to share your time helping others, the School of Hope, MACC, and Clyde Life Enrichment would be interested in talking with you!

- Special Olympics Volunteer – Do you enjoy sports? Special Olympics could use help with score keeping, officiating games, running score boards, coaching athletes, and much more.

Time Commitment: Depends on choice of volunteer opportunity.

Training: Orientation is provided.

ProMedica Memorial Hospital

715 South Taft Avenue
Fremont, Ohio 43420
Phone: 419-334-6609
Website: www.promedica.org
E-mail: annette.overmyer@promedica.org
Contact: Annette Overmyer

Agency Description: ProMedica Memorial Hospital provides healthcare including diagnostic testing, health screenings, and educational programs.

Volunteer Opportunities

Age Minimum: 16 years old

- Clerical Assistant – General office duties including filings, mailings, and phones for:
  - Golden Threads
  - Messenger Services
  - General Accounts
  - Education
  - Foundation

- Clinical Support – Assist in the areas of:
  - Patient Transportation
  - Emergency Department
  - Surgery Hostess
  - Pain Clinic

- Other – Assist in the areas of:
  - Gift Shop
  - Lobby Greeter (Hospital Ambassador)

Time Commitment: Mainly ½ day a week, from 8:00 am to 12:00 noon or from 12:00 noon to 4:00 pm. Hours may vary.

Training: Positions are matched according to each volunteer’s skills. Training is provided.
**ProMedica Hospice**

430 Main Street  
Clyde, Ohio  43410  
Phone: 419-547-6419  

**Contact: Christina Sloan, Volunteer Coordinator**

**Agency Description:** ProMedica Hospice Clyde Office provides care for terminally ill patients.

**Volunteer Opportunities**  
**Age Minimum: 16**

- **Office Aide** – Help with office work and the answering of phones. Office hours are 8:00 am - 4:30 pm.
- **Visitor** – Visit with patients and families.
- **Errand Runner** – Run errands to patients’ homes.
- **Special Projects** – Make meals for patients and/or bake cookies for various events.
- **Fundraising** – Help with fundraising events.
- **Hospice Choir** – Looking for female voices to sing in the patient centered choir.

**Time Commitment:** There is no minimum time required. Your volunteering can fit around the time you have available. Daytime, evening, and weekend hours are needed.

**Training:** You will be trained according to your volunteer request.

**Special Note:** You must provide your own transportation. You must be able to maintain confidentiality and possess a friendly and caring attitude.

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**Rutherford B. Hayes Presidential Library & Museums**

Spiegel Grove  
Fremont, Ohio  43420-2796  
Phone: 419-332-2081, extension 245  

**Contact: Joan Eckermann**

**Agency Description:** The Rutherford B. Hayes Presidential Center exists to enrich lives through the historical preservation of Spiegel Grove and to provide a greater understanding of President Hayes and his contributions to the State of Ohio, the Country, and his fellow Americans.

**Volunteer Opportunities**  
**Age Minimum: 16 years old**

- **Museum Docent** – Give guided tours of the museum to groups of school children and adults.
- **Museum Store** – Assist customers and check out purchases.
- **Data Entry** – Enter data on computers for the library, manuscripts area, collections area, and Development Department.
- **Clerical** – Provide clerical assistance in the library and assemble mailings.
- **Special Events** – Assist with activities such as the Verandah Concerts, Fourth of July Concert, Easter Egg Roll, Nature at the Grove, and Spiegel Grove Squires vintage baseball.

**Time Commitment:** Varies according to the activity. Most positions have flexible hours.

**Training:** Full training is provided.

**Special Note:** Volunteers must provide their own transportation.